

**Central Office**

*Duane Lange, Superintendent/SCC Principal*  
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**Special Education**

*Renee Jansen, Director*  
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**Dear Career Center Student:**

**The Career Center Staff would like to thank you for choosing to enroll in a Career Center program for the 2020-21. Due to the COVID-19 Pandemic the several protocols have been put in place to minimize the risk of receiving or spreading the Coronavirus.**

- **We will not require health checks at the school, however we are asking students to stay home and seek medical attention if you have a fever of a 100.4 or higher, fatigue or shortness of breath.**
- **Students will be required to have a face covering while at the Career Center. We encourage students to bring their own facial covering, however if they can't do so, we will have masks to distribute at no cost. If student cannot wear a face covering due to a medical reason, we will need medical documentation stating the reason a face covering can't be worn**
- **We will ask students and staff to social distance as much as possible while at the Career Center.**
- **Additional cleaning procedures and protocols have been implemented.**
- **Throughout the school year, if we should have a positive COVID-19 case all the students in that classroom will be notified.**
- **There will not be any first semester field trips or student internships.**

**During the first week of school Career Center staff will be meeting with the students to further review the new protocols.**

**If you have any questions or concerns regarding the start of the 2020-21 School Year feel free to contact me at (810) 648-4700 Ext. 4241**

**Sincerely,**

A handwritten signature in blue ink that reads "Duane Lange".

**Duane Lange, Superintendent  
Sanilac Intermediate School District**

*"Recognizing the value and needs of each person, the Mission of the Sanilac Intermediate School District is to provide leadership and deliver quality educational programs and services to local school districts resulting in improved learning for all."*

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