



Sanilac Intermediate School District Continuity of Learning and COVID-19 Response Plan and Assurances

Date: April 13th, 2020

District: Sanilac Intermediate School District

Address: 175 E. Aitken Rd. Peck, MI 48466

District Code: 7600

Superintendent: Duane Lange

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ISD: Sanilac Intermediate School District

Sanilac Intermediate School District Assurances:

Sanilac Intermediate School District hereby provides assurance it will follow the requirements for a plan for the remainder of the 2019-2020 school year:

1. Sanilac Intermediate School District assures that all student learning will take place under the direction of a teacher of record for each student enrolled in the district.
2. Sanilac Intermediate School District assures that it will continue to pay school employees during the balance of the 2019-2020 school year under the same terms and conditions established prior to the school closure order period.
3. Sanilac Intermediate School District assures that the Plan was developed in collaboration with district administrators, school board members, teachers, and local bargaining units.
4. Sanilac Intermediate School District assures that food distribution has been arranged for or provided for eligible students.
5. Sanilac Intermediate School District assures coordination between applicant and Intermediate School District in which the District/PSA is located to mobilize disaster relief child care centers.
6. Sanilac Intermediate School District assures that to the extent practicable the District/PSA will in good faith provide students with IEPs/Section 504 Plans the opportunity to participate in learning consistent with existing plans.
7. Sanilac Intermediate School District assures that Continuity of Learning and COVID-19 Response Plan, Assurance Document, and Budget Outline will be posted immediately following approval to the District's/PSA's website.

Sanilac Intermediate School District Continuity of Learning Plan

1. Please describe the methods the district will use to provide alternative modes of instruction other than in-person instruction and a summary of materials each pupil and the pupil's parents or guardians will need to access meaningfully the alternative modes of instruction included in the Plan. If the Plan relies on electronic instruction, the Plan must ensure to the extent feasible that pupils have access to a connected device capable of accessing the electronic instruction and must not penalize a pupil for the pupil's inability to fully participate.

Sanilac Intermediate School District has implemented several modes of communication in order to meet the vast needs of our students and community. It includes Zoom, FaceBook, SchoolMessenger, virtual instruction which had already been being used in the classroom setting, Youtube, email, phone communication and mailing of instructional materials to students. The district has also created a COVID-19 resource webpage specifically for families and students during this time. Students have been contacted to determine the availability of technology and resources currently available to them in the home, so that Sanilac ISD staff can provide options to the students that will meet the student's needs and provide meaningful learning.

Sanilac Intermediate School District has made reasonable efforts to ensure that video conferencing is confidential and access to limited to students in the assigned groups. However, some services will be provided in a group format and when this occurs students will be able to see other students in the group. In addition, Sanilac Intermediate School District is unable to control who else may be in the room in which a student is receiving these services remotely, including other family members or others who are living with the other students, who may observe the session and other students in the group. Due to the nature of distance learning which may include video meetings and other internet-based platforms, parents will acknowledge and agree that the District (although it will take reasonable precautions) may not be able to ensure confidentiality per the Family Educational Rights and Privacy Act (FERPA). By agreeing to have their child engage in distance learning, Parents agree to waive the protections under FERPA during the time period of the mandatory school closing and understand that the recording of any virtual meetings by parents/guardians or students is prohibited. If parents/guardians do not wish to waive FERPA during this time, they may opt-out of distance learning and the district will provide other means of educational opportunities by mailing packets, etc. Opting out of the distance learning option will not penalize a student.

2. Please describe the methods the district will use to keep pupils at the center of educational activities, including outreach to continue building relationships and maintain connections, and to help pupils feel safe and valued.

Special education and Early On staff are personally contacting each student on their caseload to determine current needs, technology availability and develop a plan that works for each family to stay connected to school staff. A Facebook page has been created specifically to send positive messages to students and families.

Career Technical Education are all communicating with students and families as well. They are using communication tools such as email, texting, phone and online software that teachers and students were already using to communicate on a regular basis prior to the closure of

school.

GSRP plans will be included in local district Continuity Plans. ISD GSRP staff will assist in helping local staff in implementing their plans and will be bi-weekly monitoring them.

3. Please describe the district's plans to deliver content in multiple ways so that all pupils can access learning.

Each special education student is being contacted individually and Contingency Plans are being developed for any special education student whose IEP cannot be fully implemented at this time. Special education will strive to make "good faith" efforts to support students. Special education staff will provide specific materials for students as needed, as appropriate and as feasible for making progress on IEP goals. Special education staff who support students with IEP's in CTE will provide suggestions for support, accommodations, modifications and alternate options for units/projects/lessons/activities developed by the CTE instructors.

Section 504's will continue to be monitored by CTE administration. CTE administration will communicate with instructors to ensure that students are provided with resources and suggestions to assist the students in the adjusted learning delivery model.

GSRP is providing email, phone, and tech supports to local district staff and administrations. They are also working to provide virtual trainings to staff and parents. Local GSRP plans will be included in local district Continuity Plans and submitted to the ISD. Bi-weekly monitoring of local district GSRP delivery models will be done through phone calls, texts, email and virtual meetings.

Early On providers are contacting each family that is currently open and developing individual plans on how they can stay connect and support the family during the mandated closure. All contacts are being documented and delivered via the mode of the family choice (phone, email, zoom, etc.).

4. Please describe the district's plans to manage and monitor learning by pupils.

Special education staff are going to be in weekly contact with all students and will be documenting every contact made with families as part of the child's individual plan. Learning opportunities will be built on over the remainder of the school year and enhanced as students/families become more comfortable with the new delivery models.

CTE instructors will be providing administration with electronic copies of all instructional materials distributed, as well as records of all contacts made to students.

5. Please attach a budget outline estimating additional expenditures associated with the Plan and sources of revenue to pay for those expenditures.

Additional expenditures will be minimal as many of the modes of communication with families were already in place, as well as our "good faith" efforts to working with families to provide learning that meets their individual student's needs and family needs. The additional cost that the ISD will endure are from mailing educational materials to families and purchasing licenses for web-based communication and instructional tools.

Postage Cost: \$3000.00

Zoom for Educators Licenses: \$3000.00

6. Please describe the manner in which district administrators, board members, teachers, and any representatives of teachers collaborated in development of the Plan.

CTE administration contacted all instructors via phone and email to develop plans for their program and communication with students.

Special education administration contacted all instructors, ancillary service providers, GSRP staff and Early On staff via email and then conducted a Zoom staff meeting to discuss the COVID-19 closure and the districts plans for meeting student's individual needs.

Sanilac ISD Technology Director has provided guidance in the development of the plan based on the current equipment, software, etc. available in the district. In addition, the director has provided training for staff and will continue to be actively engaged in the process for the remainder of mandated closure providing continuous IT support.

Sanilac ISD superintendent has been providing the school board twice weekly with updates of the ISD's plan for continuing to provide for our students and gather input.

7. Please describe the methods the district will use to notify pupils and parents or guardians of the Plan.

Special Education instructors, ancillary staff and Early On staff will be making personal contacts with guardians of students to develop and communicate individual plans for learning during the remainder of the 2019-2020 school year. This will be done via phone, email or SchoolMessenger.

CTE instructors will communicate with students via phone, text, email and/or social media of vocational program plans for implementation during the remainder of the 2019-2020 school year.

GSRP will follow the communication plan as written in each local district's Continuity Plan and ISD staff will help support these efforts.

8. Please provide an estimate of the date on which the district will begin implementation of the Plan, which must be no later than April 28, 2020.

Implementation of all plans of continuing learning opportunities will begin the week of April 6, 2020 and continue for the remainder of the 2019-2020 school year.

9. Please describe the assistance, to the extent feasible, to pupils enrolled in any postsecondary dual enrollment courses under Public Act 160 of 1996, as amended, MCL 388.511 to 388.524, and Career and Technical Preparation Act, 258 PA 2000, as amended, MCL 388.1901 to 388.1913, in completing the courses during the 2019-20 school year.

Sanilac ISD does not have any students in dual enrollment courses at this time. CTE instructors will continue to provide continuous learning opportunities and assistance to the CTE students as previously described in this plan.

10. Please describe how the district will continue to provide or arrange for continuation

of food distribution to eligible pupils.

Sanilac ISD has arranged for food distribution for all students through their resident districts. Each local district has developed a food distribution plan for students that includes all center based special education students and CTE students.

11. Please confirm that the district will continue to pay school employees while redeploying staff to provide meaningful work in the context of the Plan, subject to any applicable requirements of a collective bargaining agreement.

Sanilac ISD can assure that all school employees will be paid per their collective bargaining agreements or their individual contracts.

12. Provide describe how the district will evaluate the participation of pupils in the Plan.

Special Education and Early On will document and collect data on individual student participation in Sanilac ISD contacts and engagement in the various modes of activities that are provided to students/families.

CTE will evaluate the participation of pupils through documentation of individual contacts with students via phone, email and social media or the results of completion of online learning modules that were provided.

13. Please describe how the district will provide mental health supports to pupils affected by a state of emergency or state of disaster prompted by COVID-19.

All families and pupils have been reached out to on an individual basis. Follow up contacts will be continued throughout the 2019-2020 school year. Sanilac ISD has also reached out to all local school district administration to inform them of their plan and offered if they become aware of a student or family in need to contact the ISD and the social work team will assist. All students at the time of the COVID-19 closure who were receiving consultative or direct social work services either through an IEP or 31N were personally contacted by their assigned social worker and then letters were mailed to the homes providing how to stay in contact with the social work team during the closure and resources within the community. The social work team will continue to be in contact and document all supports provided to any student during the remainder of the 2019-2020 school year.

Community resources and mental health supports will continue to be posted on the school FaceBook page, SchoolMessenger, website, etc.

14. Please describe how the district will support the efforts of the intermediate district in which the district is located to mobilize disaster relief child care centers as described in Executive Order 2020-35 or any executive order that follow it.

Sanilac ISD have made arrangements with the 5 local school districts that currently operate child care facilities to open the facilities if and when the need arises. Sanilac ISD in addition contacted all licensed child care centers in the area and then created a list that were currently remaining open and willing to take children of the essential work force. This list was provided to the human resource departments and administration of the essential work force places of employment within the ISD boundaries.

15. Does the District plan to adopt a balanced calendar instructional program for the remainder of the 2019-2020 school year? Does the District plan to adopt a balanced calendar instructional program for the 2020-2021 school year?

At this time Sanilac Intermediate School District intends to end school on the planned date of June 4, 2020 and open its doors for the new 2020-21 school year on August 31, 2020 unless mandated otherwise.

Name of District Leader Submitting Application: Duane Lange

Date Approved: April 13, 2020

Name of ISD Superintendent: Duane Lange

Date Submitted to Superintendent and State Treasurer: April 13, 2020

Confirmation Approved Plan is Posted on District Website: April 15, 2020
