



**Sanilac Intermediate Board of Education  
Regular Meeting October 16, 2017**

Louise Blasius, President, called the regular meeting of the Sanilac Intermediate School District Board of Education to order October 16, 2017, 6:10 p.m., at the Sanilac Career Center, 175 East Aitken Road, Peck, Michigan. Members present: Louise Blasius, Cindy Nunn, Vonda Zuhlke, Mike Kiley and Mike Wilson. Absent: Amy Dumaw and Candy Gerber. Also present: Duane Lange, Emma Navarro, Julie Orchard, Vicki Burgess, Jason Justice, Clint Frenette and Tim Franzel.

II. Louise Blasius, President, welcomed guests.

Louise Blasius, President, asked for any request to speak to the SISD Board.

**Public Comment:** None

III. Moved by Kiley; supported by Zuhlke to approve the Agenda as presented.

A. **Review and Consideration of Agenda:** Approved the Agenda as presented with the addition of two items. Under the Consent Agenda – Item E: Resignation of Staff and under Action Items – Item E: Substitute Teacher Pay Rate.

B. **Consideration of Minutes:** Approved minutes from: Regular Meeting – September 18, 2017

C. **Consideration of Monthly Bills:** Approved payment of monthly bills as follows:

General Education	\$120,230.50
Special Education	\$387,225.85
Career-Technical Preparation	\$407,650.30
School Lunch Fund	\$229.39
Internal Fund/Trust & Agency	<u>\$191.50</u>
Total	\$915,527.54

D. **Consideration of Monthly Budget Report:** Approved.

E. **Resignation of Staff:** The Sanilac ISD Board of Education approved the resignation of Mrs. Stephanie Stanley, IST in the Graphics Program. Stephanie has been an employee with the Sanilac ISD since 2001.

Motion carried (5-0).

IV. Action Items

A. **Annual Audit Report**

Moved by Zuhlke; supported by Kiley to approve the 2016-2017 School Year Audit Report as presented by Mr. Tim Franzel from Anderson, Tuckey, Bernhardt & Doran, P.C. Motion carried (5-0).

B. **2017-2018 School Year - Proposed Field Trips**

Moved by Wilson; supported by Kiley to approve the proposed 2017-2018 School Year Field Trips. Motion carried (5-0).

C. **2017-2018 School Year - Proposed Fundraisers**

Moved by Wilson; supported by Kiley to approve the proposed 2017-2018 Fundraisers. Motion carried (5-0).

D. **Policy #8321 Revisions (First Reading)**

Duane Lange, Superintendent, provided an overview of the revisions to policy 8321 – Criminal Justice Information Security. Since this is a first reading for the revisions no action was taken.

**E. Substitute Teacher Pay Rate**

Moved by Nunn; supported by Zuhlke to approve to increase the rate of substitute teacher pay from \$70.00 to \$75.00 per day. Motion carried (5-0).

**V. Administrative Reports:**

Duane Lange, Superintendent, presented his Administrative Report.

- November 6<sup>th</sup> is the Sanilac County Association of School Boards meeting.
- Discussed updating fire alarm system.
- Discussed updating clock system.

Emma Navarro, Special Education Director, presented her Administrative Report.

- Physical Therapy, Occupational Therapy and Speech offices have moved to Maple Valley Center.
- October 24<sup>th</sup> at 10:00 – Playground Recognition
- October 31<sup>st</sup> at 10:00 – Fall Musical

**VI. Local Board Reports:** The Sanilac ISD Board of Education members were given the opportunity to report back from the local school district Board of Education.

**VII.** Moved by Nunn; supported by Kiley to adjourn the meeting. Meeting was adjourned by Louise Blasius, President, at 6:58 p.m.

The next regular meeting will be held on **Monday, November 20, 2017 at 6:00 p.m.** at the SISD/Sanilac Career Center, 175 East Aitken Road, Peck, MI.

Cynthia Nunn, SISD Board Secretary