

2024 Fall Classes

Community Enrichment

Sanilac Career Center

To register for any classes or for more information please contact:

Janet Confer
810-648-4700 ext. 4266
jaconfer@sanilacisd.org

CHECK US OUT ON OUR WEBSITE FOR NEW CLASSES AND THE LATEST INFORMATION AT

www.sanilacisd.org

Community Education information under PD and Enrichment
Adult Education

NOW ACCEPTING CREDIT AND DEBIT CARDS-VISA, MASTERCARD and DISCOVER

Follow us on **Facebook** at *Sanilac Career Center*

Arts and Crafts

Instructor: Lindsey Gifford

To register for any of these classes contact Lindsey at artfulvillagemi@gmail.com or artfulvillagemi.com

All classes start at 6:00 PM

September 9, 2024 ~ Sourdough Workshop

Have you been wanting to jump into sourdough, but you're confused and overwhelmed? This is the class for you! Here is what is included: A detailed class on how to feed and maintain your starter, use it in recipes, what to do with discard and how to make bread. We will be making a loaf during class! A dehydrated sourdough starter with instructions on how to bring it to life at home + wide mouth mason jar for your new starter. A printed and pdf Sourdough Beginner's Guide that covers everything + includes favorite recipes and tools. A charcuterie board with assorted homemade sourdough breads and cheeses so you can sample and find your favorites that you can recreate at home. A customized wooden bread board (size 10x6 with handle) that you will make while our bread is baking!

\$55 for everything including entry to a giveaway. Class is limited to 12 students. If there is enough interest, we may be able to schedule a second class later in the semester.

September 23, 2024 ~ Porch Leaning Sign

Using stencils, paint and other decorative items, you will create a gorgeous double-sided 4-foot wooden porch sign.

\$50 Space is limited to 15 students

October 7, 2024 ~ Tie Dye Lab

Ready to learn how up level your tie-dye skills? This class will teach you how to fold, dye and care for your creations. We only use high quality, long lasting dye. Many fun pattern options available.

Here is what that includes: How-to class and supplies for you to dye 2 regular-sized garments that you bring with you (**no hoodies or blankets.**) Bring more garments to dye for \$5-\$10 depending on size (can pay with card or cash on site). Available for purchase to dye the night of: socks, pillowcases, onesies. **Important to know: garments/items MUST be 100% cotton as dye does not adhere to synthetic materials. Wear comfy clothes that you don't care may get dye on them. We will be dying on site and you will take the wet, dyed items home with you.** They must cure for 24 hours before rinsing so you will rinse and complete the washing process at home. **Online pre-registration required.**

\$15 class registration. Class is limited to 15 students.

October 21, 2024 ~ Light Up Mosaics

You will love this crafty class!

Here is what the includes. All the tools you need to create a beautiful light up mosaic - stained glass pieces, wooden shape with holes drilled for lights, grout, battery-operated lights, tape and paint. One mosaic is included, but add another at registration for only \$20.

\$30 class registration. Space is limited to 20 students

November 4, 2024 ~ Pressed Flower Creations

We will be using assorted pressed foliage to create two lovely pieces - a clay jewelry dish and a natural soy candle!

\$40 class registration. Space is limited to 20 students

November 18, 2024~ Watercolor Workshop

Using high quality liquid watercolors, you will paint a bookmark and several holiday cards that you can send out (or keep for yourself 😊)

\$25 class registration. Space is limited to 20 students

December 2, 2024 ~ Step-by-Step Acrylic Painting Class

Join us for our classes painting class. Learn acrylic painting techniques as you follow the detailed instructions and create a 11" x 14" canvas winter-themed painting.

\$30 for all supplies

December 16, 2024 ~ Alcohol Ink Gifts

This beautiful, flowy craft makes the most gorgeous ethereal patterns. Learn how to use alcohol ink to create 3 hand-made, beautiful holiday gifts. The cost of the class includes supplies, instruction, practice and a set of 4 ceramic coasters (4x4) and 2 ceramic trivets (6x6) to keep or give as gifts.

\$45 registration fee. Class limited to 18 students.

Hand Knitted Blanket Class

Instructor: Maggie VanSickle

Learn how to knit chunky, soft, warm blankets by hand. Please bring (2) skeins (balls) of chunky yarn to begin your knitting journey. Yarn available for purchase at Walmart.

Classes Thursday, September 19 and Monday, December 2, 2024

\$35 registration fee. Class limited to 6 students.

Both classes start at 6:00 PM

Medical

Certified Medical Coding and Billing

Instructor: Deb Sherman

\$1,899 (includes books)

September 23 – November 26, 2024

10 weeks

Monday and Tuesdays 5:30 – 9:30 PM

Certified Medical Billing and Coding class teaches students Health Insurance and the guides to billing, coding and reimbursement. The objectives of this class is to introduce information about major insurance programs, provide basic knowledge of national diagnosis and procedure coding systems, and simplify the process of completing claims. Students completing this class are eligible to obtain the national certification of Certified Billing and Coding Specialist from NHA.

Certified Nurse Aid

Instructor: Sherry Peters

Tuesday and Wednesdays

September 10 – October 30, 2024

80 hours – 8 weeks 3:00 – 7:00 PM

\$950.00

The Certified Nurse Aid program is an 80-hour course, which includes class work with lab work and 16 hours of clinical work at a medical care facility. Students learn basic health care procedures including pulse rates, taking temperatures, respiration, blood pressure, and patient care. This program will prepare students to take the state test to become a Certified Nurse Aid.

Clinical Medical Assistant

Instructor: Katrina Doughty-Jordon

140 hours + 160 Clinical hours

Tuesdays, Wednesdays, Thursdays 6:00-9:30 PM

September 10 – December 12, 2024

\$2599

This program is intended for students who want to prepare for an exciting, challenging, and rewarding career in healthcare. This program will train students to assist physicians by performing functions related to the clinical responsibilities of a medical office including preparing patients for examinations and treatment, routine laboratory procedures, diagnostic testing, phlebotomy, pharmacology, taking and documenting vital signs, cardiology. including proper lead placements, the proper use and administration of medications, a professional workplace behavior, ethics and the legal aspects of healthcare and more. This program includes 140 hours of classroom lecture with Clinical Externship, submit to a thorough background check, drug screening and meet other requirements. ***NOTE:*** Upon completion of this program, students will be eligible to sit for the National Health Career Association (NHA) Certified Clinical Medical Assistant (CCMA) and Certified Phlebotomy Technician national examinations.

Dental Assistant Program

Instructor: TBA

60 hours plus 40 clinical hours

Mondays and Wednesdays 6:00-9:30 PM

October 7 – December 4, 2024

\$1, 399 (includes books)

The 60-hour Dental Assisting Program prepares students for entry-level positions in one of the fastest growing health care Professions-Dental Assisting. The purpose of this course is to familiarize the student with all areas of pre-dental assisting and provide training in the professional skills required to function as an assistant in the dental practices. This course covers key areas in the administrative and clinical aspects including dentistry history, the dental office, legal aspects, dental equipment, oral anatomy, patient positioning, dental hand-pieces, sterilization, and many more areas, in addition to entry-level administrative jobs, this program is ideal for student's interest in pursuing a future formal Dental Hygienist program.

Electronic Health Record Management Program

Instructor: TBA

\$1,999 (includes books)

September 24, 2024 – January 14, 2025

Tuesdays and Thursdays (95 hours) 6:00-9:30 PM

The Electronic Health Record (EHR) Management program prepares students to understand and use electronic records in a medical practice. An electronic health record (EHR) includes computerized lifelong healthcare data from a variety of sources where every encounter an individual has with the healthcare system is documented and compiled for quick access. Electronic Health Record professionals are educated in the implementation and management using common electronic data interchange systems such as, HL7, CDISC and DICOM. Students will learn through classroom and computer lab training the necessary components consistent with maintaining the medical, legal accreditation and regulatory requirements of the electronic health record and database, **NOTE**: After the successful completion of this program, students will be prepared to sit for the National Health Career Association (NHA) Certified Electronic Health Record Specialist (CEHRS) exam.

Medical Administrative Assistant

Instructor: TBA

\$1,199 (includes books)

50 hours + 40 Clinical Hours

Mondays & Wednesdays 6:00-9:30 PM

October 21 – December 11, 2024

This 50- hour course prepares students to function effectively in many of the administrative and clerical positions in the health care industry. This program covers important background information on the medical assisting profession and interpersonal skills, medical ethics, and law, medical terminology, basics of insurance billing and coding, telephone techniques, scheduling appointments, medical records management and management of practice finances. This program is intended to provide students with a well-rounded introduction to medical administration so that a student can gain the necessary skills required to obtain a medical administration assistant position in the health care field. **NOTE**: This program meets the necessary requirements to take the National Health Association exam. (CMAA)

Pharmacy Technician

Instructor: TBA

\$1,199 (includes books)

50 hours + 60 clinical hours

Tuesdays and Thursdays 6:00 -9:30 PM

October 22 – December 12, 2024

This program is intended for students who want to prepare to work as a pharmacy technician in a retail or other pharmacy setting and to take the Pharmacy Technician Certified Board's PTCB exam. Course content includes pharmacy medical terminology, history, practice in multiple environments, calculations, and measurements, prescriptions and drug names. Through classroom lecture and hands-on labs, students will review many areas a Pharmacy Technician will handle including dosage calculations, drug classifications, billing and the reimbursement among other items. Students will be eligible to participate in a 60-hour clinical externship with a local retail pharmacy. Students may be asked to submit a thorough background check, drug screening, and meet other requirements.

Phlebotomy

Instructor: TBA

\$1,799 (includes books)

September 30, 2024 – January 15, 2025

Mondays & Wednesdays 6:00-9:30 PM

This 90-hour Phlebotomy Technician Program prepares professional to collect blood specimens from clients for the purpose of laboratory analysis. Student become familiar with all the aspects related to blood collection and develop comprehensive skills to perform venipunctures completely and safely. Classroom and lab work includes terminology, anatomy, and physiology; blood collection procedures; specimen hands-on practice; and training in skills and techniques to perform puncture methods. **NOTE:** There is no outside externship rotation included with this program.

Music

Beginning Guitar

Instructor: Ron Rapin

\$90

Wednesdays 6:00 – 8:00 PM

September 18 – November 6, 2024

This class is an introduction to basic guitar. This eight-week class of two hour sessions focus on the basics of chord formation and simple strumming techniques. Simple songs will be taught and practiced. This class is designed for beginners with no previous experience in playing guitar.

Guitar II

Instructor: Ron Rapin

\$90

Thursdays, 6:00-8:00 PM

September 19 – November 14, 2024

This class is for the guitar player that is looking for a refresher class or who wants to just to brush up on their current guitar skills. The eight-week class of 2-hour sessions each will focus on chord formation and strumming techniques. This class is designed for the guitar player with some playing experience.

Welding

Basic Welding

Instructor: Jill Brown

\$275 (Includes supplies)

Wednesday and Thursdays 5:00 – 7:00 PM

September 18 – October 24, 2024

This class is for entry-level positions in welding and for the experiences welder. Students will learn what is involved in welding and may choose to specialize in any area of welding to complete basic projects if time allows. Skill areas include oxyacetylene welding, cutting and brazing, arc welding, MIG and TIG welding.

Intermediate Welding

Instructor: Jill Brown

\$250 (Includes supplies)

Wednesday and Thursdays 5:00 – 7:00 PM

November 6 – December 12, 2024

This 5-week class concentrates on welding techniques that an individual needs or wants without becoming certified. Projects and skills will be tailored to the individual's needs. Areas of welding will include oxyacetylene welding, cutting and brazing, arc welding, MIG and TIG welding.

Certified Welding

Instructor: Jill Brown

Monday and Tuesdays, 5:00-8:00 PM

\$2,500 (Includes supplies and certificate exam fee)

September 9– December 5, 2024

Our certified welding class prepares students to become certified in one or both vertical and overhead positions. Through classroom instruction and hands-on learning, our certified welding class prepares students to take an in-house certification exam that follows the standards and guidelines of the American Welding Society. Certification is available in either MIG, TIG or ARC welding. This welding is a 120-hour class that meets two nights a week.

90% attendance is required for certification

It is strongly recommended that students have some prior experience in welding or have taken the Basic Welding class prior to taking the certification class.

Yoga

Instructor: Susan Daves

\$60

Tuesday 7:00-8:00 PM

8 weeks

September 17– November 5, 2024

Come stretch yourself with us! You will learn the basics of yoga to help get you up and going in this short eight-week beginning yoga class. You will feel better, have better posture and get into shape.

ONLINE CLASSES

Take classes from the comfort of your home without having to spend money on gas and time on travel. Don't have high-speed internet to take online classes? Don't let that stop you. Students are welcome to use the Career Center computers during designated hours to complete their class assignments.

All online classes have instructor support through email and all books and supplies are included in the cost. Students are given 6 months to complete the programs with an extension if needed. Most finish within 4 to 6 months. For additional information, please contact Sanilac Career Center at **810-648-4700, Ext 4266** or email jaconfer@sanilacisd.org.

Condensed Curriculum International

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- **certain programs include clinical externships!**

Visit us online at: [Condensed Curriculum International | Quality Education \(edu2.com\)](https://www.edu2.com) to learn more about these exciting new courses! Look under the online course tab.

Here is an example of online courses available:

Pharmacy Technician – \$1,499

Clinical Medical Assistant - \$2,599

Dental Assisting Program - \$1,199

Veterinary Assistant - \$1,899

Medical Billing & Coding - \$1,899

ICD-10 – Medical Coding - \$1,299

EKG Technician Program - \$1,199

Administrative Assistant with Bookkeeping and QuickBooks - \$1,699

Phlebotomy Technician - \$1,799

Medical Administration Assistant - \$1,199

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Refund & Cancellation Policy

100% refund before the start of the class. If a class is cancelled, a full refund will be issued. Once classes have begun, a refund is only available immediately after the first in person class session or first access attempt to an online program is made.

Dates and costs subject to change.

Financial Aid may be available thru Michigan Works: 810-648-5800

Non-Discrimination Statement

It is the policy of the Sanilac Intermediate School District that no person shall, on the basis of religion, race, color, national origin, gender, handicap, age, height, weight, marital status or disability, be excluded from participation in, be denied the benefits of, or be subject to discrimination during programs, activities, and employment. Inquiries regarding this policy should be directed to Renee Jansen, Special Education Director, 175 E. Aitken Rd. Peck, MI 48466 (810) 648-4700